

# Nicolai Chiropractic Center

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## **Policies** **Effective March 1, 2019**

In our desire to be effective and fair to all our patients, we have adopted the following policies:

### **Cancellation Policy**

If possible, please call 24 hours prior to your appointment to reschedule or cancel. This allows for someone else to schedule in your place.

### **No Show Policy**

Please keep in mind that your appointment has been reserved just for you. Anyone who either forgets or consciously chooses to forego their appointment will be considered a “no show”. No show appointments may be charged a fee of \$25.00. Invoices for no shows will be sent out and must be paid prior to scheduling your next appointment.

### **Arriving Late**

Appointment times have been arranged specifically for you. If you arrive after your scheduled time, we reserve the right to reschedule your appointment.

I have read, understand, and will abide by the above policy.

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Patient Name (Print)

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Signature

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Date